



## CUSTOMER AGREEMENT

Customer Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ e-mail \_\_\_\_\_ Fax: \_\_\_\_\_

### A. Company Information:

1. Business Structure: ;Governmental Agency\_\_\_\_;Sole Proprietorship \_\_\_\_; Partnership \_\_\_\_;Corporation

2.. Type of Industry :\_\_\_\_\_ Years in business\_\_\_\_\_; Number of Employee's\_\_\_\_\_;

3. Business Verification: PRIVATE COMPANIES ONLY- Provide at least one of the following;

Business License,\_\_\_\_\_, Articles of Incorporation,\_\_\_\_\_, Fictitious Name Filing,\_\_\_\_\_,  
Copy of Corporate Check,\_\_\_\_\_.

4. Name and Title of AUTHORIZED Company Contact,\_\_\_\_\_

e mail address\_\_\_\_\_

5. The purpose of the reports **You MUST LIST:** \_\_\_\_\_Employment Purposes

6. The fee for each Background History Check is \$32.00

1. **Please read the terms and conditions on the attached document. These reports are supplied for the purposes of employment, employment related, and rental or association screening purposes**
2. **By my signature below, I attest that I will comply with all state and federal (FCRA) regulations applicable to consumer reports.**
3. **I certify that reports shall not be used for any purpose other than listed above.**

\_\_\_\_\_  
ORGANIZATION CONTACT SIGNATURE- AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

Employers: Please read the "Employer Information and Education" section for more details regarding the employer responsibilities.

# Terms For Customer Agreement

## General Terms and Services

1. Customer shall request background reports from time to time, and certifies that the primary use of services is to obtain background reports, (which may include credit reports) in connection with the evaluation of individuals for employment, promotion, reassignment, retention, and rental and association consideration. Customer certifies it is the end user of reports, and reports include public and non-public sources provided by government and private entities.
2. Before a report is requested, customer will submit a clear and conspicuous disclosure made in writing to the applicant in a document that consists solely of the disclosure that a background report may be obtained for employment or rental purposes. Such written consent will be retained by the customer for a reasonable period of time of not less than 25 months or such longer period of time as required by law, and such reports will be used for no other purpose.
3. Customer agrees to comply at all times with the Fair Credit Reporting Act (FCRA), Drivers Privacy Protection Act, (DPPA), and all Federal, State or Equal Employment opportunity laws, acts, or regulations as provide protection for the general public.
4. Customer further certifies that before taking adverse action, whether based wholly or partly on information obtained in the report it will provide the employee/consumer with the report which was the basis for such action, the name of the provider and how to contact the provider. It will further provide the consumer with a copy of the Fair Credit Reporting Act, and their rights under the act.
5. Knowing information is obtained and managed by fallible human sources and that the Provider and Provider's affiliates can not guarantee the accuracy of the information the customer agrees to hold Provider and Provider's affiliates harmless from liability or damage from any negligence in connection with the preparation of reports and from any loss suffered by the Customer resulting directly or indirectly from that preparation, regardless of the origin of the inaccuracies.
6. Customer agrees to pay all bills for services rendered according to the rate in effect at the time services are rendered. Payment will be due within 15 days form date of invoice, and interest of 1-1/2% per month will be due on payments received later than 15 days after the date of the invoice. If the account goes to collection, customer agrees to pay all expenses, including legal fees.
7. This agreement constitutes the complete and entire Agreement between the parties and the invalidity of unenforceability of any provision in the Agreement shall not in anyway affect the validity or enforceability of any other provision within the Agreement

**NOTE: It is a requirement that all end users take precautions to secure any system or device used to access consumer information. There should be limited access, in a secure area, restricted to a few key personnel.**

*Send or transmit Completed and signed document to:  
BIO-MED Testing Service Inc.  
3110 25th Street SE Salem, Oregon 97302  
(503) 585-6654  
e-mail: info@bio-medtesting.com  
FAX (503) 315-8995*

\_\_\_\_\_  
Signature of Authorized Employer Representative

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Printed Name